



J.K. SHAH[®]
CLASSES

Foundation → Executive → Professional 71



J.K. SHAH CLASSES

**HOW TO CLEAR
EXECUTIVE EXAM**

DEC' 19



DISCLAIMER

This presentation has been prepared by J K Shah Classes [JKSC] for providing general guidance to the students pursuing Executive level of Company Secretary [CS] Course and do not constitute any legal opinion / document. The analysis and advice provided herein are based on past CS examinations and they may or may not be relevant for future examinations. ICSI may change the importance of any chapter or marks allocation of any chapter as per their discretion at any time and therefore it is advisable to read the entire portion diligently. The contents of this presentation are not meant for further distribution to any person or published, in whole or in part, for any purpose whatsoever, without the consent of JKSC and any unauthorized disclosure, copy or distribution of this material or the contents thereof shall be unlawful and is strictly prohibited.



HOW TO WRITE
CASE STUDIES?

J.K. SHAH[®]
CLASSES
Foundation → Executive → Professional 7

HOW TO WRITE
ANSWERS?

HOW TO PASS?
(Result - 3% to 4%)

WHAT TO STUDY?

HOW TO
COMPLETE
FULL PORTION?

WHAT IS THE WEIGHTAGE
OF EACH CHAPTER?

FROM WHERE
TO STUDY?

HOW & WHEN
TO STUDY?



CONCERN OF EVERY CS
EXECUTIVE STUDENT



Structure of CS Executive Level

MODULE - 1

**Jurisprudence, Interpretation &
General Law**

Company Law

**Setting up of Business Entities
and Closure**

Taxation Laws
[OMR Based]

MODULE - 2

**Corporate & Management
Accounting** *[OMR Based]*

Securities Laws & Capital Markets

**Economic, Business and
Commercial Laws**

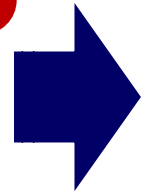
**Financial & Strategic
Management** *[OMR Based]*

➔ **MANDATORY PRE EXAMINATION TEST FOR EACH
PAPER BEFORE FILING EXAMINATION FORM**

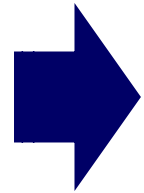
➔ **MCQ PAPERS ARE HAVING NEGATIVE MARKING**



**STRATEGIES
FOR
PASSING
CS
EXECUTIVE
EXAM**



HOW TO STUDY?

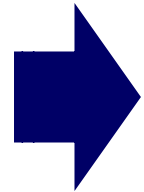


WHAT TO STUDY?

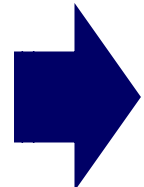
- MATERIAL TO REFER
- ABC ANALYSIS



WHEN TO STUDY?



**HOW TO ANSWER THE
QUESTION?**



POSITIVE MENTAL ATTITUDE



HOW TO STUDY?

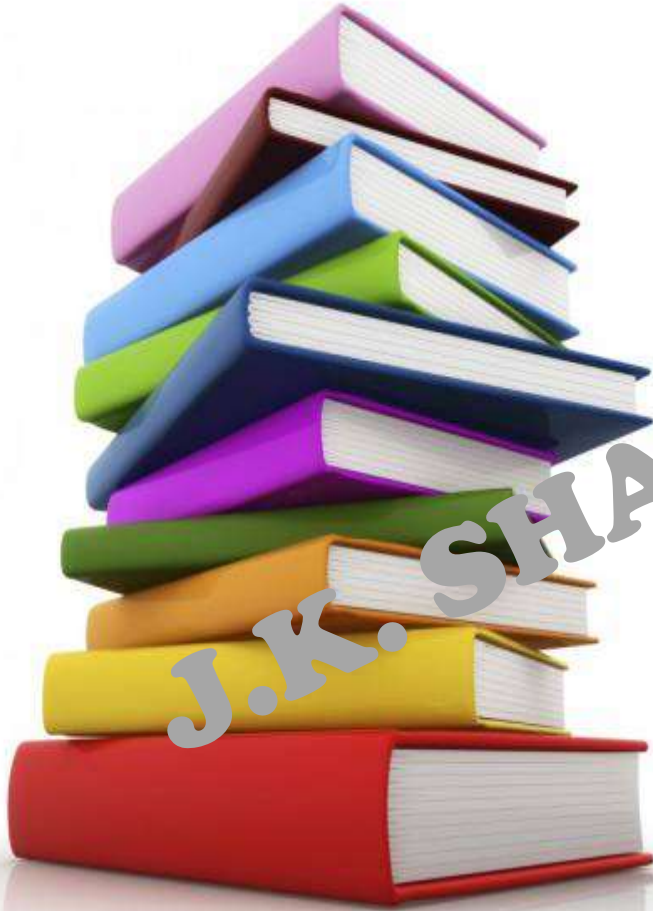
J.K. SHAH CLASSES



WHAT TO STUDY?

J.K. SHAH CLASSES





(A)
MATERIAL
TO
REFER

J.K. SHAH CLASSES



- Focus heavily on **ANALYSIS NOTES (including PPT given in SM)** and should be read along with JKSC Book and / or ICSI Module.
- While preparing for the subject, special attention should be given to following:
 - Thorough understanding of the question
 - Focus on bullet points
 - Key words (important words) should be written in the answer, if not full module language
- Make **SUMMARY NOTES** containing key words of whole subject, so that it is easy to revise on last day and reproduce the same in exam.
- Solve - **MOCK PAPER issued by ICSI + LAST 2 EXAM PAPERS**
- **FOR CASE STUDIES**: Study all the case studies questions and hints given in JKSC Book, ICSI Module and ICSI Past Question papers of each chapter and try to develop full answer using hints. *Students may refer case studies of ICSI Past Question papers under old portion also*
- Focus on the summary (**LESSON ROUND UP + GLOSSARY**) given at the end of each chapter of ICSI Module.



- Study **JKSC Book** completely
- Solve all practical questions without seeing the solution and thinking from concept point of view
- If time is not enough to solve all the questions, then solve at least 80% of the questions
- Solve all or at least half of the questions from ICSI Module
- Study theory from ICSI Module
- Make **THEORY SUMMARY NOTES** containing key words of whole subject so that it is easy to revise on last day.
- Solve – **1 MOCK PAPER issued by ICSI + LAST 2 EXAM PAPERS**
- **For MCQs**: Refer to JKSC booklet + ICSI Past Question papers
[JKSC MCQ Booklet shall be issued by 1st week of Sep]
- Focus on the summary (**LESSON ROUND UP + GLOSSARY**) given at the end of each chapter of ICSI Module.



SUBJECTS	ICSI Module	JKSC Notes	Analysis Notes	Past Papers	Mock Papers
JURISPRUDENCE, INTERPRETATION AND GENERAL LAWS	NA	✓	✓	✓	✓
COMPANY LAW	✓	✓	✓	✓	✓
SETTING UP OF BUSINESS ENTITIES & CLOSURE		✓	✓	✓	✓
DIRECT TAX (INCOME TAX) <i>[OMR BASED]</i>	NA	✓	✓	✓	✓
INDIRECT TAX <i>[OMR BASED]</i>	NA	✓	✓	✓	✓
CORPORATE AND MANAGEMENT ACCOUNTING <i>[OMR BASED]</i>	✓	✓	✓	✓	✓
SECURITIES LAWS & CAPITAL MARKET	✓	NA	✓	✓	✓
ECONOMIC BUSINESS & COMMERCIAL LAW	NA	✓	✓	✓	✓
FINANCIAL MANAGEMENT <i>[OMR BASED]</i>	✓	✓	✓	✓	✓
STRATEGIC MANAGEMENT <i>[OMR BASED]</i>	✓	NA	✓	✓	✓



(B)

ABC

ANALYSIS

FOR EACH SUBJECT





J.K. SHAH CLASSES

Paper 1

**JURISPRUDENCE,
INTERPRETATION AND**



Grade	Chapter name	Dec 18	June 19
A	CONSTITUTION OF INDIA	21	13
	ARBITRATION AND CONCILIATION ACT, 1996	16	12
	INDIAN EVIDENCE ACT, 1872	12	13
	Total	49	38
B	CIVIL PROCEDURE CODE, 1908	9	16
	LAW OF TORTS	17	4
	LIMITATION ACT, 1908	4	12
	SOURCE OF LAW	9	5
	INDIAN STAMP ACT, 1899	8	4
	INDIAN PENAL CODE, 1860	8	5
	INFORMATION TECHNOLOGY ACT, 2000	8	4
Total	63	50	



Grade	Chapter name	Dec 18	June 19
C	INTERPRETATION OF STATUTES	4	4
	GENERAL CLAUSES ACT, 1897	4	4
	ADMINISTRATIVE LAW	4	4
	CRIMINAL PROCEDURE CODE, 1973	4	4
	RIGHT TO INFORMATION ACT, 2005	4	4
	SPECIAL COURTS & TRIBUNALS	0	16
	REGISTRATION OF DOCUMENTS ACT, 1908	0	8
	Total		20



J.K. SHAH CLASSES

COMPANY LAW

Paper 2
COMPANY LAW



COMPANY LAW

**COMPANY
LAW,
PRINCIPLES &
CONCEPTS**

[50 marks]

**COMPANY
ADMINISTRATION
AND MEETINGS -
LAW AND
PRACTICES**

[40 marks]

**COMPANY
SECRETARY
AS A
PROFESSION**

[10 marks]



Grade	Chapter name	Dec 18	June 19
A	SHARES AND SHARE CAPITAL	13	14
	ACCOUNTS & AUDIT	10	10
	MEETINGS OF BOARD AND ITS COMMITTEES	14	18
	GENERAL MEETING + VIRTUAL MEETINGS	20	12
	LEGAL FRAMEWORK GOVERNING COMPANY SECRETARY	10	10
	Total		67
B	MEMBERS AND SHAREHOLDERS	8	10
	DEBT CAPITAL & DEPOSIT	5	10
	BOARD CONSTITUTION AND ITS POWERS	5	9
	DIRECTORS	9	13
	KMP AND THEIR REMUNERATION	12	8
	DISTRIBUTION OF PROFITS	3	3
	CORPORATE SOCIAL RESPONSIBILITY	3	3
	AN OVERVIEW OF CORPORATE REORGANIZATION	9	3
	INTRODUCTION TO MCA 21 + FILING INI XBRL	3	3
	Total		57



Grade	Chapter name	Dec 18	June 19
C	INTER - CORPORATE LOANS, INVESTMENTS, GUARANTEES AND SECURITY + RELATED PARTY TRANSACTIONS	0	3
	INTRODUCTION TO COMPANY LAW	0	0
	CHARGES	0	3
	TRANSPARENCY AND DISCLOSURES	5	0
	REGISTERS AND RECORDS	3	3
	GLOBAL TRENDS AND DEVELOPMENTS IN COMPANY LAW	3	0
	SECRETARIAL STANDARDS BOARD	0	0
	MEGA FIRMS	0	0
	Total		11



J.K. SHAH CLASSES

Paper 3

**SETTING UP OF BUSINESS
ENTITIES AND CLOSURE**



SETTING UP OF BUSINESS ENTITIES & CLOSURE

SETTING UP OF BUSINESS

[40 marks]

REGISTRATION, LICENSES & COMPLIANCES

[35 marks]

INSOLVENCY, WINDING UP & CLOSURE OF BUSINESS

[25 marks]



Grade	Chapter name	Dec 18	June 19
A	VARIOUS INITIAL REGISTRATIONS AND LICENSES	20	17
	INTELLECTUAL PROPERTY LAWS	11	11
	STRIKE OFF AND RESTORATION OF NAME OF THE COMPANY AND LLP	14	11
	Total	45	39
B	TYPES OF COMPANIES AND THEIR FORMATION	14	9
	JOINT VENTURES COLLABORATION AND SPV	8	8
	COMPLIANCES UNDER LABOUR LAWS	16	6
	INSOLVENCY RESOLUTION PROCESS, LIQUIDATION & WINDING UP	5	11
	FINANCIAL SERVICES ORGANISATION AND ITS REGISTRATION	8	4
	START UPS AND ITS REGISTRATION	9	5
Total	60	43	

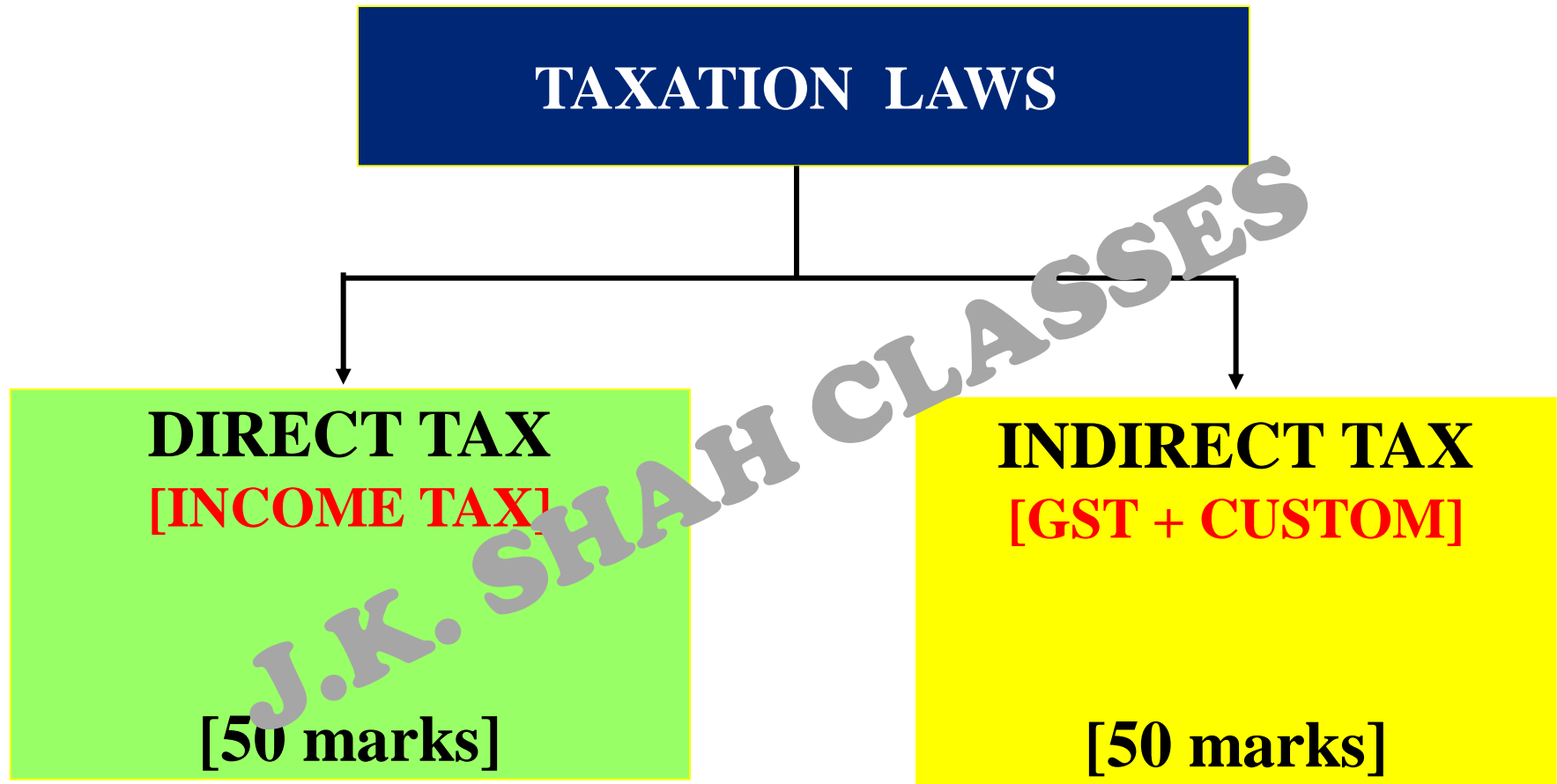


Grade	Chapter name	Dec 18	June 19
C	CHARTER DOCUMENTS	4	0
	LEGAL STATUS OF REGISTERED COMPANY	0	0
	CHOICE OF BUSINESS ORGANISATION	4	4
	ALTERATION OF CHARTER DOCUMENTS	4	5
	FORMATION OF LIMITED LIABILITY PARTNERSHIPS	5	4
	FORMS OF BUSINESS ORGANISATION AND ITS REGISTRATION	4	4
	DORMANT COMPANY	6	3
	FORMATION AND REGISTRATION OF NGO'S – SECTION 8 COMPANY, TRUST AND SOCIETY	0	4
	SETTING UP OF BUSINESS OUTSIDE INDIA AND ISSUES RELATING HERETO	0	13
	PROCEDURE OF CONVERSION OF BUSINESS ENTITIES	0	0
	MAINTENANCE OF REGISTERS AND RECORDS	3	0
	IDENTIFYING LAWS APPLICABLE TO VARIOUS INDUSTRIES AND THEIR INITIAL COMPLIANCE	0	8
	COMPLIANCES RELATING TO ENVIRONMENT LAWS	0	8
Total		30	53



J.K. SHAH CLASSES

Paper 4
TAXATION LAWS



Effective from Dec 2019 exam, this paper shall be MCQ BASED with NEGATIVE MARKING of 0.25 marks for every wrong answer



Grade	Chapter name	Dec 18	June 19
A	GST	53	52
	CUSTOMS	12	13
	Total	65	65
B	SALARIES	21	4
	HOUSE PROPERTY	3	5
	BUSINESS PROFESSION	10	4
	CAPITAL GAINS	3	11
	CLUBBING	3	3
	SET - OFF AND CARRY FORWARD	4	3
	COMPUTATION OF TAX LIABILITY [DDT + MAT + INCOME TAX + AMT]	3	3
	TDS & TCS	5	3
Total	52	36	



Grade	Chapter name	Dec 18	June 19
C	INTRODUCTION	0	3
	INTERNATIONAL TAX	0	0
	ASSESSMENT PROCEDURE AND RETURN FILING	0	12
	ADVANCE TAX AND INTEREST CALCULATION	0	4
	AGRICULTURE INCOME	0	3
	DEDUCTIONS	12	0
	OTHER SOURCES	1	0
	RESIDENTIAL STATUS	0	7
	Total		13



J.K. SHAH CLASSES

Paper 5 CORPORATE AND MANAGEMENT



**CORPORATE
AND
MANAGEMENT ACCOUNTING**

**CORPORATE
ACCOUNTING**

[60 marks]

**MANAGEMENT
ACCOUNTING
AND VALUATION**

[40 marks]

**Effective from Dec 2019 exam, this paper shall be MCQ BASED
with NEGATIVE MARKING of 0.25 marks for every wrong answer**



CORPORATE ACCOUNTING

Grade	Chapter name	Dec 18	June 19
A	THEORY OF ACCOUNTING & AUDITING	10	10
	CONSOLIDATION	13	13
	ACCOUNTING STANDARDS (AS) / IND AS	8	13
	EVA & VAS	7	12
	Total		38
B	ISSUE OF SHARE	6	3
	REDEMPTION OF PREFERRED SHARES	5	6
	BUY BACK	5	5
	UNDERWRITING	5	5
	CASH FLOW STATEMENTS	5	5
	FINAL ACCOUNTS	6	3
	Total		32
C	REDEMPTION OF PREFERENCE SHARES	5	0
	MANAGERIAL REMUNERATION	0	0
	Total	5	0



MANAGEMENT ACCOUNTING

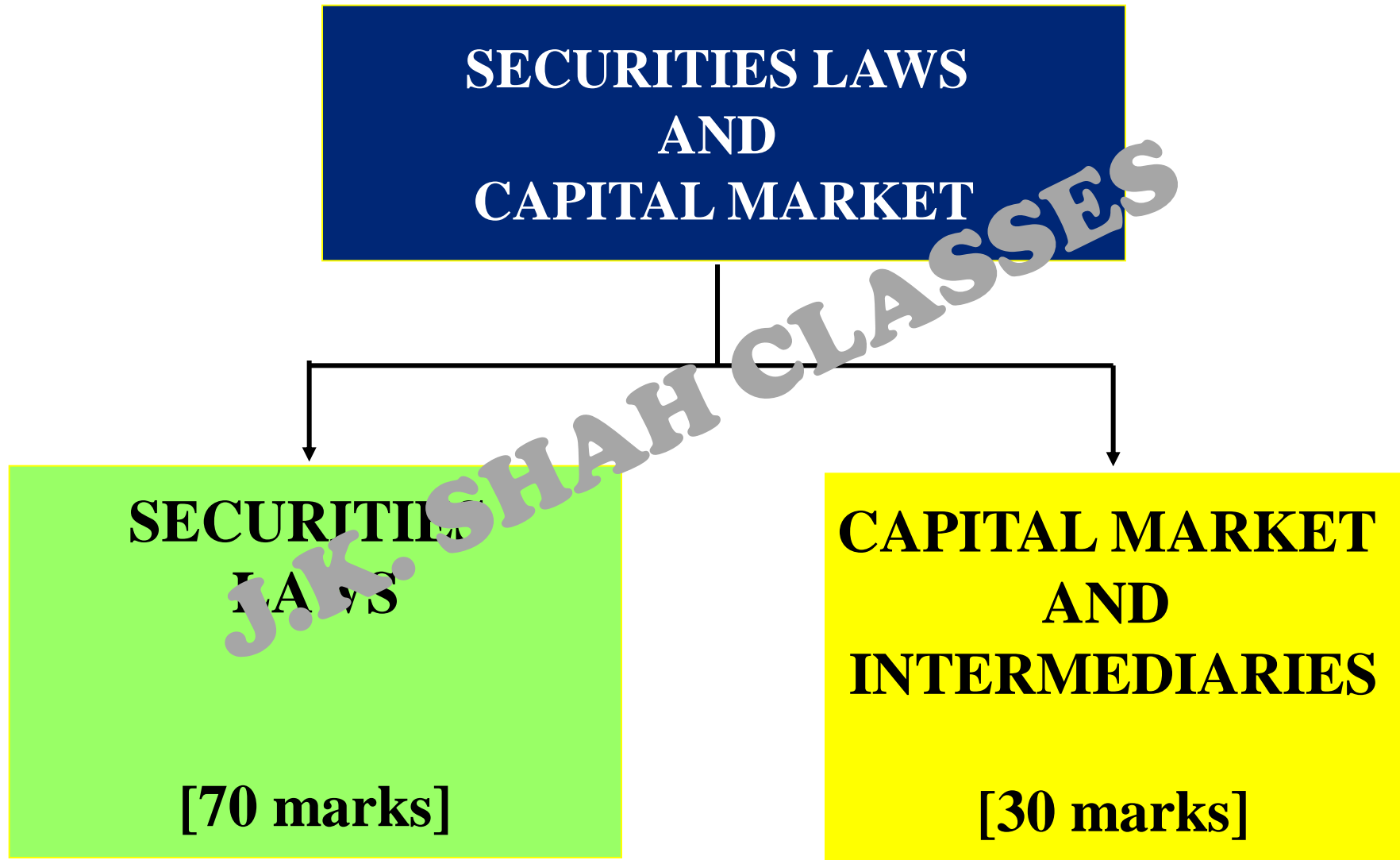
Grade	Chapter name	Dec 18	June 19
A	INTRODUCTION, COST AUDIT & MANAGEMENT INFORMATION SYSTEMS	15	10
	RATIO ANALYSIS	10	10
	VALUATION OF SHARES, BUSINESSES AND INTANGIBLE ASSETS	10	10
	Total	35	30
B	COST SHEET	5	10
	BUDGETARY CONTROL	5	5
	MARGINAL COSTING & MANAGERIAL DECISION MAKING	5	10
	ACCOUNTING FOR SHARE BASED PAYMENTS (IND AS 102)	10	5
	Total	25	30



SECURITIES &
EXCHANGE BOARD
OF INDIA (SEBI)

J.K. SHAH CLASSES

Paper 6
SECURITIES LAWS AND
CAPITAL MARKET





Grade	Chapter name	Dec 18	June 19
A	SEBI (ICDR) REGULATIONS, 2018	28	11
	SEBI (SAST) REGULATIONS, 2011	0	17
	STRUCTURE OF CAPITAL MARKET	22	32
	SECURITIES MARKET INTERMEDIARIES	13	13
	Total		63
B	SEBI (LODR) REGULATIONS, 2015	13	4
	SEBI (PIT) REGULATIONS, 2015	11	8
	MUTUAL FUNDS	10	9
	SECURITIES CONTRACTS (REGULATIONS) ACT, 1956	8	5
	SEBI (SHARE BASED EMPLOYEE BENEFITS) REGULATIONS, 2014	10	5
	SEBI (OMBUDSMAN) REGULATIONS, 2003	8	5
	Total		60



Grade	Chapter name	Dec 18	June 19
C	SECURITIES AND EXCHANGE BOARD OF INDIA ACT, 1992	4	4
	DEPOSITORS ACT, 1996	4	0
	SEBI (DELISTING OF EQUITY SHARES) REGULATIONS, 2009	4	4
	COLLECTIVE INVESTMENTS SCHEMES	0	0
	SEBI (BUY-BACK OF SECURITIES) REGULATIONS, 2018	0	9
	SEBI (ISSUE OF SWEAT EQUITY) REGULATIONS, 2002	0	9
	Total		12

J.K. SHAH CLASSES



J.K. SHAH CLASSES

Paper 7

**ECONOMIC BUSINESS AND
COMMERCIAL LAW**



ECONOMIC BUSINESS & COMMERCIAL LAW

**FOREIGN
EXCHANGE
MANAGEMENT
AND NBFC**

[40 marks]

**COMPETITION
LAW**

[25 marks]

**BUSINESS &
COMMERCIAL
LAWS**

[35 marks]



Grade	Chapter name	Dec 18	June 19
A	COMPETITION ACT, 2002	25	25
	SPECIAL ECONOMIC ZONES ACT, 2005	13	13
	Total	38	38
B	FOREIGN EXCHANGE TRANSACTIONS & COMPLIANCES	4	9
	FOREIGN DIRECT INVESTMENTS - REGULATIONS & FDI POLICY	5	9
	OVERSEAS DIRECT INVESTMENT	8	4
	NON - BANKING FINANCE COMPANIES	8	8
	TRANSFER OF PROPERTY ACT, 1882	7	7
	NEGOTIABLE INSTRUMENT ACT, 1861	6	7
	RESERVE BANK OF INDIA ACT, 1934	5	5
	FOREIGN EXCHANGE MANAGEMENT ACT, 1999	4	4
	FOREIGN TRADE POLICY & PROCEDURE	4	4
	CONSUMER PROTECTION ACT, 1986	4	7
	INDIAN CONTRACTS ACT, 1872	7	4
	SPECIFIC RELIEF ACT, 1963	4	10
	SALE OF GOODS ACT, 1930	7	3
	Total	73	81



Grade	Chapter name	Dec 18	June 19
C	FOREIGN CONTRIBUTION (REGULATION) ACT, 2010	9	0
	LIBERALIZED REMITTANCE SCHEME	0	0
	EXTERNAL COMMERCIAL BORROWINGS (ECB)	0	4
	ESSENTIAL COMMODITIES ACT, 1955	3	0
	LEGAL METTROLOGY ACT, 2009	0	0
	REAL ESTATE (REGULATION AND DEVELOPMENT) ACT, 2016	3	3
	BENAMI TRANSACTION PROHIBITIONS (ACT)	3	3
	PREVENTION OF MONEY LAUNDERING	3	3
	PARTNERSHIP ACT, 1932	3	3
	Total		24

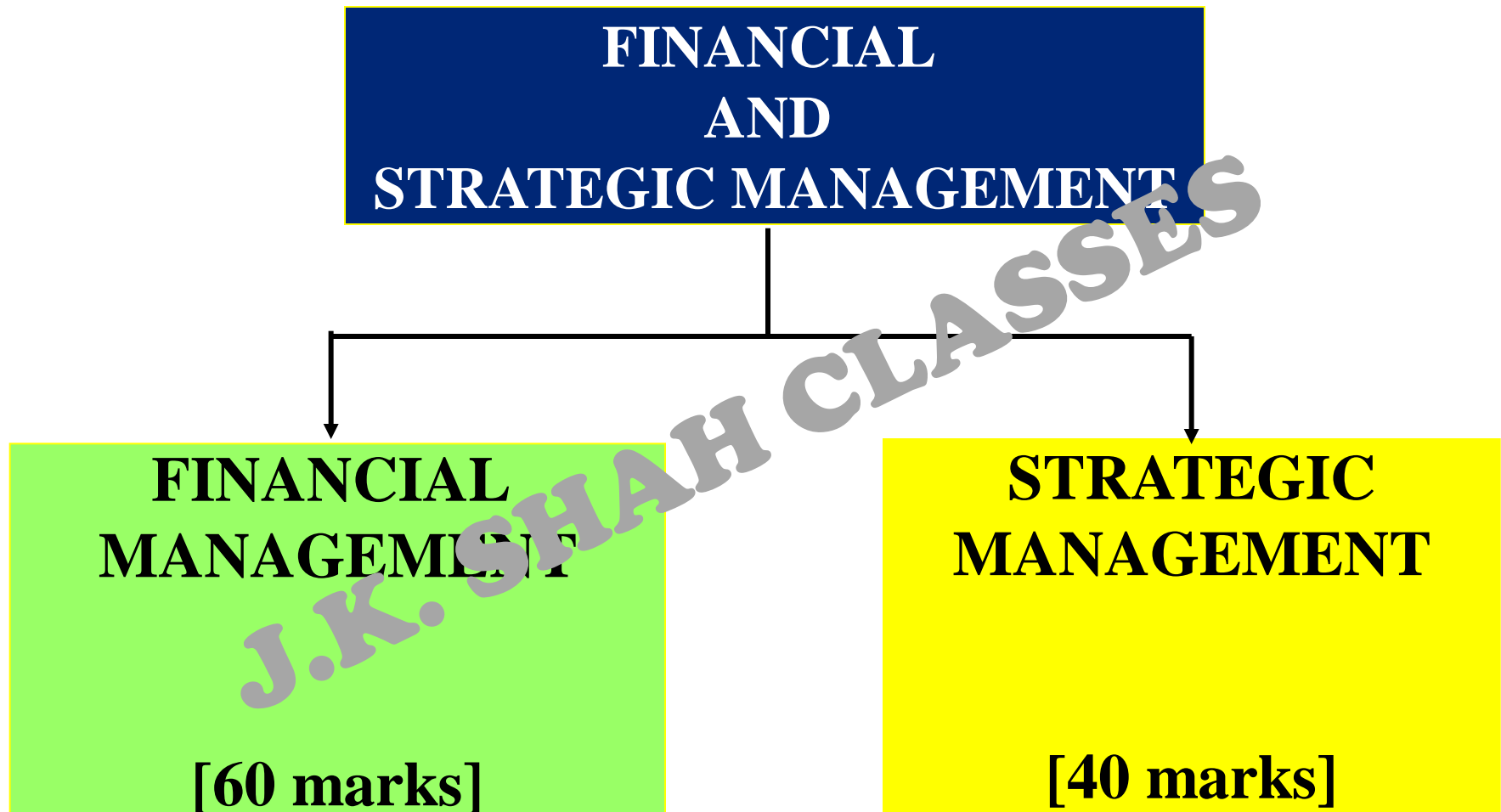
accounting people information discussion
review paperwork planning work analysis office
workplace concept **business**
financial solution briefing
chart
management investment

PROJECTS
SME STAKEHOLDER EVALUATION PERFORMANCE
COMPETITOR ALLOCATION **PLAN** EXTERNAL STRATEGY
STRATEGIC MISSION CONCEPT
INTERNAL ANALYSIS VISION
PROCESS **MANAGEMENT**
INTERNAL GOALS RESOURCES COMPETITION
DEVELOPMENT ENVIRONMENT CEO SCORECARD
OBJECTIVES IMPLEMENTATION

J.K. SHAH CLASSES

Paper 8

FINANCIAL AND STRATEGIC MANAGEMENT



Effective from Dec 2019 exam, this paper shall be MCQ BASED with NEGATIVE MARKING of 0.25 marks for every wrong answer



FINANCIAL MANAGEMENT

Grade	Chapter name	Dec 18	June 19
A	CAPITAL BUDGETING	12	11
	WORKING CAPITAL	14	13
	PORTFOLIO MANAGEMENT	10	11
	DIVIDEND POLICY	10	10
	Total		46
B	NATURE, SIGNIFICANCE AND SCOPE OF FINANCIAL MANAGEMENT	5	5
	CAPITAL STRUCTURE	5	13
	COST OF CAPITAL	16	5
	LEVERAGES	3	7
	Total		39
C	PROJECT FINANCE	0	0
	EVA	0	0
	SECURITY ANALYSIS	0	0
	Total		0



STRATEGIC MANAGEMENT

Grade	Chapter name	Dec 18	June 19
A	INTRODUCTION TO MANAGEMENT	10	9
	INTRODUCTION TO STRATEGIC MANAGEMENT	14	9
	BUSINESS POLICY AND FORMULATION OF FUNCTIONAL STRATEGY	9	13
	STRATEGIC ANALYSIS AND PLANNING	14	12
	STRATEGIC IMPLEMENTATION AND CONTROL	4	13
	ANALYSING STRATEGIC EDGE	9	4
	Total		60



WHEN TO STUDY?

J.K. SHAH CLASSES





- Number of Days left (after 5th July 2019) - **167 Days**
- Tentative Portion Completion Date at JKSC – **5th Oct 2019**
- Attend all lectures in classes diligently without any absenteeism
- Attend all weekly test series and Prelims diligently without any absenteeism

REVISION

For in-depth understanding and preparation, students must have

- DAILY REVISION – **Will take maximum 1 hour**
- CUMULATIVE REVISION once in every week (*preferably Sunday*) wherein student shall revise all topics taught earlier – **Will take maximum 5 hours**





TIME ALLOCATION

(Upto Batch Completion)

ACTIVITIES	JKSC & College – Both functioning	College Holiday but JKSC is functioning
Sleeping	6 hours	6 hours
Classes (including travel hours)	8 hours	8 hours
College	5 hours	--
Daily Revision	1 hour	1 hour
Personal Needs	2 hours	2 hours
EFFECTIVE STUDY	6 hours	7 hours



NOTE:

For complying with the requirement of minimum 75% attendance in colleges, student needs to attend college for maximum 4 days per week.

During FESTIVAL HOLIDAYS when both JKSC & College have holiday – EFFECTIVE STUDY HOURS : 10 HOURS



TIME ALLOCATION

(After Batch Completion)

J.K. SHAH[®]
CLASSES
Foundation → Executive → Professional

ACTIVITY	TARGET COMPLETION DATE
In-depth learning of entire portion — Taxation / Accounts / FM → on daily basis — 9 days for each theory subject	22.11.2019
First Revision of full portion <i>[2 days for each subject]</i>	8.12.2019
Second Revision of portion full portion <i>[1 day for each subject]</i>	16.12.2019
Revise subject whose exam hall be on 20 th December 2019	17.12.2019 --- 19.12.2019

J.K. SHAH CLASSES

NOTE:

For IMPLEMENTATION of above SCHEDULE, students are expected to have proper understanding and one reading of portion along with classes.



For IMPLEMENTATION of below mentioned OPTIONS, students are expected to have proper understanding and one reading of portion along with classes

SUBJECTS	BEST OPTION	ACCEPTABLE OPTION	MINIMUM ACCEPTABLE OPTION
	Hours needed	Hours needed	Hours needed
<u>MODULE I</u>			
JURISPRUDENCE, INTERPRETATION AND GENERAL LAWS	55	42	24
COMPANY LAW	72	63	49
SETTING UP OF BUSINESS ENTITIES & CLOSURE	72	54	28
TAXATION LAWS <i>[OMR BASED]</i>			
➤ DIRECT TAX	46	39	24
➤ INDIRECT TAX	30	30	30
<u>TOTAL HOURS REQUIRED</u>	275	228	155

SUBJECTS

BEST OPTION

ACCEPTABLE OPTION

MINIMUM ACCEPTABLE OPTION

Hours needed

Hours needed

Hours needed

MODULE II

CORPORATE AND MANAGEMENT ACCOUNTING *[OMR BASED]*

➤ CORPORATE ACCOUNTING

60

53

40

➤ MANAGEMENT ACCOUNTING

41

40

28

SECURITIES LAWS & CAPITAL MARKET

66

57

44

ECONOMIC BUSINESS & COMMERCIAL LAW

54

47

26

FINANCIAL & STRATEGIC MANAGEMENT *[OMR BASED]*

➤ FINANCIAL MANAGEMENT

51

49

37

➤ STRATEGIC MANAGEMENT

30

30

30

TOTAL HOURS REQUIRED

301

276

205

SUBJECTS	BEST OPTION	ACCEPTABLE OPTION	MINIMUM ACCEPTABLE OPTION
MODULE I - TOTAL HOURS	275	228	155
MODULE II - TOTAL HOURS	301	276	205
TOTAL HOURS REQUIRED	576	504	360
STUDY HOURS EACH DAY	12	10.5	7.5
NUMBER OF DAYS REQUIRED	48	48	48
NUMBER OF DAYS AVAILABLE FROM 6.10.2019 – 22.11.2019	48	48	48
NUMBER OF DAYS AVAILABLE FROM 23.11.2019 – 15.12.2019	24	24	24
➤ NUMBER OF DAYS REQUIRED FOR 1 ST REVISION <i>[2 DAYS PER SUBJECT]</i>	16	16	16
➤ NUMBER OF DAYS REQUIRED FOR 2 ND REVISION <i>[1 DAY PER SUBJECT]</i>	8	8	8
SURPLUS DAYS LEFT [FOR FIRST PAPER]	3	3	3



**HOW
TO
ANSWER
THE
QUESTIONS?**





TYPES OF QUESTIONS

THEORY

→ SHORT NOTES

→ COMMENT QUESTIONS

→ TRUE & FALSE

→ PROCEDURE

→ BRIEF QUESTION

→ FULL LENGTH QUESTION

→ DISTINGUISH BETWEEN

→ **FORMAT DRAFTING** (*LIKE RESOLUTION,
NOTICE, MINUTES, AFFAIDAVIT ETC*)

PRACTICAL

CASE STUDIES

→ SITUATIONAL

→ FACTUAL





MANNER OF ANSWERING THEORY QUESTION

SHORT NOTES

- ▶ Mention detailed provision of law (*including amendment*) relating to the question being asked
- ▶ Specify name of Judicial Pronouncement (*if any*) relating to provision of law in question

COMMENT QUESTION

- ▶ Repeat the statement with Accent / Dissent
- ▶ Mention detailed provision of law (*including amendment*) relating to the comment being asked
- ▶ Conclude the answer with precise Accent / Dissent

TRUE & FALSE

- ▶ Repeat the statement with True / False
- ▶ Mention detailed provision of law (*including amendment*) relating to the question being asked
- ▶ Conclude the answer with specific True / False

PROCEDURE

- ▶ Repeat the statement and mention detailed procedure of law (*including amendment*) relating to the question being asked
- ▶ Chronology of procedure need to be followed



MANNER OF ANSWERING THEORY QUESTION *[Cont...]*

BRIEF QUESTION

- ▶ Mention detailed provision of law (*including amendment*) relating to the question being asked
- ▶ Specify name of Judicial Pronouncement (*if any*) relating to provision of law in question
- ▶ Mention Example (*if any*) in support of the question being asked
- ▶ Conclude the answer in precise manner

FULL LENGTH QUESTION

- ▶ Mention detailed provision of law (*including amendment*) relating to the question being asked
- ▶ Specify name of Judicial Pronouncement (*if any*) relating to provision of law in question
- ▶ Write judgment given by the Court / Tribunal / Authority in the said Judicial Pronouncement in precise manner
- ▶ Mention Example (*if any*) in support of the question being asked
- ▶ Conclude the answer in precise manner



MANNER OF ANSWERING THEORY QUESTION [Cont...]

DISTINGUISH BETWEEN

- ▶ If specific basis of difference is being known – then present the distinguish in “T form” with specific heading
- ▶ If specific basis of difference is not being known – then present the distinguish in “paragraph form”
- ▶ Preferable to present in point-wise manner

FORMAT DRAFTING

- ▶ Format needs to be drafted strictly as per legal specimen
- ▶ If question specifies the fact for which format needs to be drafted, then such fact needs to be incorporated in Format
- ▶ Don't presume fact

For writing the paper –

- Read the question carefully and answer only after the question is clear
- Answer in point form and underline KEY WORDS



MANNER OF ANSWERING CASE STUDIES

J.K. SHAH[®]
CLASSES
Foundation → Executive → Professional 7

SITUATIONAL CASE STUDIES

- Applicable Section / Provision / Rule / Regulation / Doctrine
- Fact of the Case – In point wise precise manner
- Conclusion with situational analysis

[Entire case studies answer should be presented in point wise manner with specific heading]

FACTUAL CASE STUDIES

- Name of the Case Law
- Fact of the Case – In point wise precise manner
- Applicable Section / Provision / Rule / Regulation / Doctrine
- Conclusion of the case

[Entire case studies answer should be presented in point wise manner with specific heading]



**POSITIVE
MENTAL
ATTITUDE**

J.K. SHAH CLASSES





- ✓ CS SHOULD BE THE PRIORITY.
- EVERYTHING ELSE CAN WAIT
- ✓ START STUDIES AT THE EARLIEST
- AND GET EARLY MOVER BENEFIT
- ✓ PORTION COMPLETED UPTO 30TH
- JUNE SHOULD BE THOROUGHLY
- PREPARED BY 30TH SEPTEMBER

J.K. SHAH CLASSES



Your Questions





GOOD LUCK

FOR YOUR

EXAM AND

DO THE BEST



SEE YOU IN CS PROFESSIONAL